Instructor: Vince Melfi, A421 Wells Hall  
Email: melfi@msu.edu  
Phone: 432–3384  
Office Hours: MW 2:40–3:30 and by appointment (more scheduled hours will be added if necessary).

Meetings: MWF 10:20–12:10  
- 10:20–11:10 in C212 Wells Hall  
- 11:20–12:10 in B100E Wells Hall Computer Lab (Most days. Some days we’ll meet in C212 for the second hour.)


Coverage: We will cover most of Chapters 1–10 and possibly part of Chapter 12 of the text. Details of coverage, recommended reading, and suggested problems will be distributed separately.

Computing: Three hours a week are scheduled in the computer lab. We will learn to use the statistical package SAS. Handouts will be provided. Previous knowledge of SAS is not assumed.

Summer: Summer courses move at a very fast pace. In particular, it is important that you keep current on readings and suggested homework problems. You will be responsible for material in the readings even if the material is not covered explicitly in class.

Homework: Each Monday a list of the week’s exercises will be distributed. Some of these exercises will be designated “homework problems” and will be collected on the following Friday. (No homework will be collected on Friday, June 18, due to the exam near that date.) You may (and in fact are encouraged to) work together on exercises and homework in teams of up to five students. If you do this, you may turn in one paper for the whole team or, if you prefer, may turn in separate write-ups for each team member.

Grading: There will be three exams. A small exam is scheduled for Monday, May 24, and is worth 25 points. A medium exam will be given either Friday, June 18 or Monday, June 21 (the date will be announced well before the exam), and is worth 75 points. A large exam is scheduled for Wednesday, June 30, and is worth 100 points. Homework is worth 100 points.
**Dates:** In addition to the exam dates listed above, you should be aware of all the University-mandated dates related to summer courses. These are currently available at https://www.reg.msu.edu/ROInfo/Calendar/WWWDates.asp?Semester=US04

Here are a few of the more important dates:

- May 19, 2004: Close of open add period and last day to change to or from CR/NC or Visitor for First Summer Session – 6 p.m.
- May 27, 2004: End of tuition refund period for First Summer Session.
- May 31, 2004: Memorial Day Observed - University closed.
- June 9, 2004: Middle of the semester.
- June 18, 2004: Final date to initiate withdrawal from the University for 1st Summer Session 2004.
- July 1, 2004: Last day of classes. (Since we meet on MWF, June 30 will be our last meeting of the semester.)

**Disclaimer:** I reserve the right to change any of the above if deemed academically necessary.